COVID-19 Workspace Safety Plan – Lab Specific

This workspace safety plan will assist Principal Investigators who wish to continue or resume research activities in their lab. This plan will include a review of activities to be undertaken in the lab to ensure effective controls are in place to prevent the spread of COVID-19. Principal Investigators are responsible for ensuring this document reflects current government guidance and notices which can be found, along with information about UBC’s response to the pandemic at https://covid19.ubc.ca/.

This plan must be reviewed by your Local Safety Team, and signed by your Unit Head/Director. Once complete, the plan can be submitted with your online application to return to research.

Resources to Consult
The following guidance documents and resources were used in the development of this plan:

- Preventing Exposure
- Personal Protective Equipment
- Physical Distancing Guidelines
- Reporting COVID-19 Exposure

Communications Resources
- UBC Research Resumption webpage
- WorksafeBC

Section #1: Lab information

<table>
<thead>
<tr>
<th>Department</th>
<th>Materials Engineering</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty</td>
<td>Applied science</td>
</tr>
<tr>
<td>Building(s)</td>
<td>Frank Forward</td>
</tr>
<tr>
<td>Lab(s)/workspace(s)</td>
<td>FF301</td>
</tr>
</tbody>
</table>

Introduction to Your Lab

This is an applied electrochemistry lab – it is a wet lab. We do corrosion and hydrometallurgy research. The lab is overseen by 1 PI and there are no users from outside the Asselin group. **The lab is approximately 800 ft² and the main control against COVID-19 will be ensuring no more than 2 people in the lab, 1 per half-lab, at any one time.** There is no shared equipment in this lab. There are sinks and fume hoods in each half of the lab. Normally there are 7 active users (1 research engineer, 2 postdocs and 4 graduate students). There is an office carve-out from the lab, this office will not be staffed with more than 1 person at a time and this person will be included in the count for the maximum of 2 total.

Section #2 - Risk Assessment
COVID-19 Safety Plan Template

1. Lab/workspace Occupancy (under proposed COVID-19 operations)
List the number of people that will be present in your lab/workspace at the same time. List this by every room/lab/workspace you occupy.

Confirm that you have discussed each employee's comfort level with returning to work and have addressed any concerns, or will require further assistance in doing so. Any worker (staff, students, faculty, post docs, research associates, technicians and other research personnel) who has concerns about returning to work on campus can request an exemption to his/her supervisor.

Room FF301: 2 people at any time. This is 2/7 of normal.
Office 301 – 1 person at any time. This is 1/4 of normal.

We have informed all workers that “Private transportation is encouraged. If you are sick or feel stressed about coming to the lab, then stay at home.” We have not requested that anyone return to work. Attendance at work is completely voluntary. As above:
  - 6 out of 7 lab users are confirmed to return to work on campus. This includes all graduate students who want to complete their studies, which is why they want to return to work.
  - 1 graduate student will work remotely

2. Hazard Identification
Describe what hazards exist in your lab/workspace; both research-related (chemicals, heavy machinery) and COVID-19-related (areas that require closer personal interaction, equipment/instruments that cannot maintain social distancing i.e. that require >1 person to operate)

- Research-related: this lab includes the general chemical hazards (e.g. acids) for which we have implemented controls for many years.
- COVID-19 related: there is no shared research equipment. We have designed the back to work process so that the lab is split in two and each student has access to their own sink and fume hood. There is therefore no requirement for close interaction.

3. Employee (HQP, research staff, other) Input/Involvement
Detail how you have involved frontline workers (HQP and research staff) and Joint Occupational Health and Safety Committees (JOHSC) and/or Local Safety Teams (LST) in identifying risks and protocols as part of this plan.

Describe how you will publish your plan (online, hardcopy) and otherwise communicate workplace health measures to employees. Guidelines from SRS are available here: https://srs.ubc.ca/covid-19/health-safety-covid-19/working-safely/

This plan has been circulated and approved by the Materials Head and the Chair of the LST. The PI and a group research engineer have put significant time and effort into identifying risks, setting up safety protocols as part of this plan and presenting this to all students for discussion. The plan has been agreed to by all students and it is a very conservative occupancy plan.

- Final plans will be posted on the door of the lab and to UBC’s COVID-19 Safety Plan website. We will also provide a weblink to the document for all students and stakeholders.
Section #3 – Hazard Elimination or Physical Distancing

4. Scheduling
For those required or wanting to resume work at UBC, detail how you are rescheduling employees (e.g. shifted start/end times) in order to limit contact intensity at any given time at UBC.

Discuss your working alone procedures and how they will be adapted for this safety plan. Also describe how you will track those entering/leaving work i.e. sign in/sign out process.

It is imperative that all returning personnel understand that they may be in the building ONLY during days and times when they have been scheduled to be there as determined by the supervisor. There is absolutely no admittance to the building outside of the scheduled times.

We will use an online sign up for our schedule: [https://docs.google.com/spreadsheets/d/1VbPVffX3ns1kWfVyiQrc0BNspFqemUG1dnYoOJ/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1VbPVffX3ns1kWfVyiQrc0BNspFqemUG1dnYoOJ/edit?usp=sharing)

There are several guiding principles, which include:
- The working hours will be limited to 7am to 6pm, Monday to Friday. 4 time slots (7–10am; 10:30am-12:30pm; 1-3pm; 3:30-6pm) will be assigned.
- For people who normally work in the same half of the lab, the same time slots cannot be chosen.
- To minimize the potential for social interactions, we will limit the density to one person per half-lab for a maximum of 2 people per lab. This equates to a density of 1 per 400 square feet.
- With 6 users of FF 301, each one can select no more than seven 2-3 hour time slots per week.
- Each time slot is separated by 30 minutes to ensure no overlap during changeover.
- Choosing consecutive time slots is encouraged to reduce the shifts and building entrances (e.g. entire morning, entire afternoon, one full day)

Our working alone procedures
- At this time shift-work is not permitted.
- Working alone is unlikely to occur as occupants will be present in twos.
- Considering this lab is in an area that is not isolated and during regular hours (7am – 6pm), for low risk research activities, the lab manager (Dr. Davood Nakhaie) will have a check-in with the lab user by phone at the beginning and completion of his/her scheduled work. People with research activities that are medium to high risk will not be allowed to work alone. We also have a daily log in and self-assessment form to be completed by each lab user (appended).
- There is a sign in/out process using a paper sign-up sheet on the lab door.
- Any deviation from the posted schedule will require supervisor to be informed.

5. Occupancy limits, floor space, and traffic flows
APSC recognizes that labs are dynamic environments and it may be challenging to adhere to physical distancing guidelines. Nonetheless, controls must be in place to keep personnel spaced at least 2m apart at all times. Clear communication of this to employees, monitoring of implementation, in addition to physical controls (signage) are needed.

As such: Using floor plans and/or photographs of your lab/workspace:
1) Identify and list the rooms and maximum occupancy for each workspace/area;
2) Illustrate a 2 metre radius circle around stationary workspaces/benches/instruments and common areas or equivalent approach to social distancing; and
3) Illustrate one-way directional traffic flows

Below is the floor plan of lab FF301, people in the same half lab and people who sit in office 301 will not work at the same time. For example, Tina and Nasrin will not work together, Davood and Yousef will not work together, etc. An acceptable schedule would be Mina and Davood occupying the lab. The office space is relatively small so we will only allow one user at a time. That user will already have to be scheduled for lab use. There is no office use without lab use. For example, Davood might occupy the office and his half-lab and thus Kashif, Francis and Nasrin will not be allowed to work at the same time. The door to office 301 will remain open at all times. Occupancy is 2/7ths of normal in the general lab and ¼ of normal in the office.

Incoming and outgoing workers are separated via the schedule and a 30-minute buffer between each time slot.

Students occupying the lab for their assigned shifts will complete a daily inspection checklist (appended) to ensure compliance with occupancy, distancing, PPE and general safety. They will also periodically receive a phone call from the lab manager, Dr. Davood Nakhaie, to check that protocols are followed. Finally, the PI will verify occupancy, collect and verify sign-in sheets, check on supplies once per week.

There are no shared instruments.
6. Cleaning and Hygiene

Detail the cleaning and hygiene regimen required to be completed by HQP, research staff and the PIs for common areas/surfaces (Custodial has limitations on cleaning frequency, etc.).

Outline specific cleaning processes and schedule for high-touch equipment, specialized/sensitive equipment or other unique circumstances to your lab/workspace. Detail how and what types of cleaning products and disposal options you will provide. If possible, include cleaning stations/infrastructure on your lab photos/plan.
The PI has worked closely in the past with the head of infection control at VGH, Dr. Liz Bryce. Dr. Bryce has stipulated in an email that the virus is “not very hardy” and that a 5-10% bleach solution is more than enough to kill it.

The lab users will only work at their own designated benches and avoid touching others’ bench areas and equipment. All equipment and bench spaces will be cleaned at the beginning and end of their shifts with a 5% bleach solution (sodium hypochlorite). This solution will be provided in spray bottles (2 per half lab). The spray bottles will be refilled by the staff as they approach 1/3 of their capacity. The procedure will be to make the 5% bleach solution using bleach that will be purchased by Materials Engineering Stores. Currently, the lab has 8 L of concentrated bleach. This will last at least two months.

Fume hood sashes and sinks will be cleaned at the beginning and end of each shift.

Door handle cleaning (alcohol spray or 5% bleach solution): done by each individual upon leaving the laboratory. A plastic bag-lined bin will be placed near the door handle to ensure proper disposal of used cleaning supplies for the door.

There is no shared equipment so there is no need for “ready to use” or “needs cleaning” signs.

A specific trash bin for used cleaning supplies will be available in each half lab and the office. These will be emptied at the end of each day by the last occupants of the lab.

Common cabinets and associated handles, like those containing acids, will be handled with gloves, and the gloves will be disposed of after handling. These common touch cabinet surfaces will also be cleaned at the beginning and end of each shift.

7. Equipment Removal/Sanitation
Detail your appropriate removal of unnecessary tools/equipment/access to areas and/or adequate sanitation for items that must be shared that may elevate risk of transmission, both research-related (i.e. instruments, tools) and general (i.e. coffee makers in break rooms)

There is no shared equipment in the lab.

8. Safety Infrastructure Requests (Partitions, Plexiglass installation)
Describe any needs for safety infrastructure i.e. physical barriers, plexiglass installation required for your lab/workspace and if possible include them on your photos/room plan.

As we will divide our lab into two half-lab areas, and no people will work in the same half lab, there is no need for safety infrastructure to be installed. Researchers in the lab are not localized at workstations and need to be able to move around in their areas.

Section 5 – Administrative Controls

9. Communication & Training Strategy for Employees
Describe how you (the PI) have or will communicate the risk of exposure to COVID-19 in the workplace to your HQP/research staff/other employees and the safety controls in place to reduce such risk.

Detail how you will ensure that all employees successfully complete the Preventing COVID-19 Infection in the Workplace online training and orientation to your specific safety plan.
As mentioned in section 2, all lab users have been informed that “Private transportation is encouraged. If you are sick or feel stressed about coming to the lab, then stay at home.”

**Preventing COVID-19 Infection in the Workplace** online training and orientation will be provided to all the lab users. Each user will have to submit a completion certificate to the PI (E. Asselin), the LST and the Department Head.

### 10. Signage

Detail the type of signage you will utilize and how it will be placed (e.g. floor decals denoting one-way walkways and doors, ‘cleanliness state’ of equipment/instruments, hand-washing guidance). See WorksafeBC for signage guidelines and templates.

Given the low density that will be used in this lab, there is little need for directional signage. However, the main entrance door will have an “Enter” on the right as the user enters the lab. Lab exit will be marked as “Exit” as you exit the lab. The use of double doors will ensure that there is no risk of congestion at the doors. This risk is also mitigated by the fact that only 2 users will be in the lab at once and that no outside users are allowed in this lab. A “COVID-SAFETY-POSTER” downloaded from UBC SRS website will be posted on the lab door to show the top tips to reduce the risk of infection.

### 11. Emergency Procedures & Reporting

PIs must ensure that all employees entering the lab should be aware of the Building Emergency Response Plan (BERP) and have access to it. If applicable, detail your strategy to amend your lab’s emergency response plan procedures during COVID-19.


An amended BERP is posted on mtrl.ubc.ca > Safety, i.e. [http://mtrl.sites.olt.ubc.ca/files/2020/05/May-29-2020-Building-Emergency-Response-Plan-MTRL.pdf](http://mtrl.sites.olt.ubc.ca/files/2020/05/May-29-2020-Building-Emergency-Response-Plan-MTRL.pdf). Personnel will be apprised of changes to revised BERP during safety training as outlined in Section 9. The number of people anticipated back in the Frank Forward building during Phase 1 return will be roughly 30. The great majority will be graduate students and some research staff, such as postdoctoral fellows. The building emergency director, deputy building emergency director and floor wardens will, for the most part not be on site. Rotations of researchers into the building will mean that it is highly unlikely that a suitable number of people will be in the building consistently, 5 days per week, to be able to enlist alternate floor wardens. Returning researchers will be instructed, as per the modified BERM: "In the event of a fire alarm sounding all occupants are instructed to immediately turn off heat sources, close room doors and evacuate the building when a fire alarm sounds. Use the stairs only. Social distancing is not required inside the building during an evacuation; the key is to evacuate as quickly as safely possible. Once outside the building go to the assembly area (north courtyard). At this point maintain a separation of 2 m between others. Stay there until permission is given by attending emergency personnel to re-enter the building."

An on-site supervisor will be present in the building to assume responsibility for directing a building evacuation and coordinating with emergency first-responders.
Emergency procedures for responding to someone in the lab with onset of respiratory illness symptoms or serious respiratory illness symptoms has been described in Section 9.

12. Monitoring
Describe how you will monitor your workplace (supervisor, departmental safety representative, other) and update your plans as needed; detail how employees can raise safety concerns (e.g. via the JOHSC or Supervisor).

- One lab manager (Davood Nakhaie) will coordinate within the group to monitor the workplace safety and update plans as needed. Random phone calls to scheduled lab occupants will be made to verify that procedures are being followed and to remind the occupant of the protocols.
- The PI and lab manager will check-in on the lab at least once per week, verify that the assessment sheets are up to date and that they are being correctly filled out.
- All the lab users can raise safety concerns to the lab manager, the supervisor (E. Asselin), the department Head (D. Maijer) or the LST Chair, Bé Wassink. This can be done via email.
- The Department Head and LST Chair have reviewed and approve of this plan.

Section #6 – Personal Protective Equipment (PPE)

13. Personal Protective Equipment
UBC has a central process for purchasing PPE. Describe what PPE you will require for your lab.

<table>
<thead>
<tr>
<th>#</th>
<th>Type of PPE</th>
<th>Activity and PPE Use Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Goggles</td>
<td>Provide the best protection against chemical splash and reduces risk of virus getting into eyes. We already have goggles for most staff.</td>
</tr>
<tr>
<td>2</td>
<td>Nitrile Gloves</td>
<td>Handling hazardous materials and reducing COVID transmission. We will need at least 8 boxes (1 large/1 small x 4)</td>
</tr>
<tr>
<td>3</td>
<td>Neoprene gloves</td>
<td>For handling strong acids (e.g. conc. HCl, HNO₃, H₂SO₄), we will need 4 boxes (1 large/1 small x 2)</td>
</tr>
<tr>
<td>4</td>
<td>Face shields</td>
<td>Provides superior chemical and COVID protection. We will need 7 for this lab.</td>
</tr>
<tr>
<td>5</td>
<td>Hand Sanitizer</td>
<td>For hand cleaning when entering and leaving the lab (one provided for each entrance and exit). We will need 2 dispensers.</td>
</tr>
</tbody>
</table>

Requests for cleaning supplies (disinfectant and wipes) as well as gloves and face shields have been made through the central process.

Disposable supplies like gloves and napkins/wipes will be placed in dedicated plastic-lined bins after use. Lab coats will be placed on the individual staff bench after each shift so as not to touch any space or equipment that may be common. It is important to reiterate that there is no shared bench space in this lab.

Acknowledgement
I confirm that this Safety Plan has been shared with all workers (HQP, research personnel, etc.) who will be accessing this space both through email and will be made available as a shared document. Workers can either provide a signature or email confirmation that they have received, read and understood the contents of the plan.

Date       June 4 2020
COVID-19 Safety Plan Template

Name (Manager or Supervisor)  E. Asselin
Title  Professor

Department/School Head/Director Approval

__________________________  _________________________
Daan Maijer, Dept. Head       June 4, 2020
Name, Title                  Date

Signature
Appendix

Plan for reoccupying FF301

1 – Transportation specifics

<table>
<thead>
<tr>
<th>Name</th>
<th>Transportation</th>
<th>Residence</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Private (Walking, cycling, car etc.)</td>
<td>On-campus</td>
</tr>
<tr>
<td>Mina</td>
<td>Car</td>
<td>✓</td>
</tr>
<tr>
<td>Karshif</td>
<td>Car</td>
<td>✓</td>
</tr>
<tr>
<td>Tina (Yuting)</td>
<td>Walking</td>
<td>✓</td>
</tr>
<tr>
<td>Davood</td>
<td>Walking</td>
<td>✓</td>
</tr>
<tr>
<td>Yousef</td>
<td>Walking</td>
<td>✓</td>
</tr>
<tr>
<td>Nasrin</td>
<td>Walking</td>
<td>✓</td>
</tr>
</tbody>
</table>

Note: Private transportation is encouraged. If you are sick or feel stressed about coming to the lab, then stay at home.

2 – Rotation schedule

We have in total 6 active users in FF301 (Table 2). To best coordinate the experiments among us, each one will plan a 2-week schedule. On each day, 4 different time slots are available, each with a 2-3 hr length. The basic principle is no more than 2 people for one time slot for one lab.

- For people who sit in office 301, do not choose the same time slots
- For people who work in the same half of the lab, do not choose the same time slots (see Fig. 1).
- To minimize the potential for social interactions, we may only have one person per half-lab as per Fig. 1.
- 6 users in FF301, each one can select no more than 7 time slots/week
- Choosing consecutive time slots is encouraged to reduce the shifts (e.g. entire morning, entire afternoon, one full day)
- If extra time slots are required, please discuss with Mina. She will try to accommodate if there are free time slots available

* Please go to the shared spreadsheet (link below) to view the updated schedule considering the new restrictions. As you can see, people’s name in the same color or in italic cannot choose the same time slots. We expect to begin re-entry in early June.

https://docs.google.com/spreadsheets/d/1VbPVffX3ns1kWfvYsiQrc0NBsprfqeMUg1dnYoODI/edit?usp=sharing

We may make adjustment based on how well this method works. If you have any questions/concerns, please feel free to contact Ed and or Mina.
### Table 2 FF301 Lab users

<table>
<thead>
<tr>
<th>FF301 (6 active users)</th>
<th>Email</th>
<th>Phone number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Davood Nakhaie</td>
<td><a href="mailto:davood.nakhaie@gmail.com">davood.nakhaie@gmail.com</a></td>
<td>604-312-9652</td>
</tr>
<tr>
<td>Kashif Mairaj Deen</td>
<td><a href="mailto:kmdeen.ceet@pu.edu.pk">kmdeen.ceet@pu.edu.pk</a></td>
<td>604-782-9397</td>
</tr>
<tr>
<td>Mina Xu</td>
<td><a href="mailto:mincme.xu@gmail.com">mincme.xu@gmail.com</a></td>
<td>778-855-3483</td>
</tr>
<tr>
<td>Nasrin Mehrjoo</td>
<td><a href="mailto:nmehrjoo@mail.ubc.ca">nmehrjoo@mail.ubc.ca</a></td>
<td>778-877-3723</td>
</tr>
<tr>
<td>Tina Zhou</td>
<td><a href="mailto:zhouyuting.tina@gmail.com">zhouyuting.tina@gmail.com</a></td>
<td>236-978-1989</td>
</tr>
<tr>
<td>Yousef azimi</td>
<td><a href="mailto:myousef_azimi7@yahoo.com">myousef_azimi7@yahoo.com</a></td>
<td>778-877-2726</td>
</tr>
<tr>
<td>Francis Desilets Mayer (work remotely)</td>
<td><a href="mailto:fdmayer@mail.ubc.ca">fdmayer@mail.ubc.ca</a></td>
<td>236-993-5958</td>
</tr>
</tbody>
</table>

3 – A PPE strategy and a cleaning strategy

- Understand the risks & prevention of the Covid19 – please read the related information on BC CDC website: [http://www.bccdc.ca/health-info/diseases-conditions/covid-19](http://www.bccdc.ca/health-info/diseases-conditions/covid-19), and follow the guidelines.
- Must wear all standard PPE when in lab: gloves, safety goggles
- Only work at your own designated bench and avoid touching others’ bench areas and equipment. Clean all equipment and bench spaces at the beginning and end of your shift with a 5% bleach solution (sodium hypochlorite). This solution will be provided in spray bottles (2 per half lab). The spray bottles will be refilled by the staff as they approach 1/3 of their capacity.
- Fume hood sashes and sinks will be cleaned at the beginning and end of each shift.
- Door handle cleaning (alcohol spray or 5% bleach solution): done by each individual upon leaving the laboratory. A plastic bag-lined bin will be placed near the door handle to ensure proper disposal of used cleaning supplies for the door.
- Common cabinets and associated handles, like those containing acids, will be handled with gloves, and the gloves will be disposed of after handling. These common touch cabinet surfaces will also be cleaned at the beginning and end of each shift.
- A specific trash bin for used cleaning supplies (e.g. gloves, wipes etc.) will be available in each half lab and the office. These will be emptied at the end of each day by the last occupants of the lab.
- Lab coats will be placed on the individual staff bench after each shift so as not to touch any space or equipment that may be common.
COVID-19 Safety Plan Template

- Maintain social distancing of 2m at all times.
- Personal hygiene: regular hand washing, covering coughs and sneezes
- Non-medical face masks will be provided and have been ordered by Ed. You are strongly encouraged to wear these, though it is not mandatory.

4 – A monitoring strategy to make sure people follow the rules

- Post a “COVID-SAFETY-POSTER” downloaded from UBC SRS website on the lab door to show the top tips to reduce the risk of infection.
- Post a printed cleaning record on the lab door. Individuals leaving the lab at the end of their shift will complete the form (check in a box to confirm the door handle has been cleaned) with alcohol spray.
- These procedures must be strictly followed. If a violation is found, he or she may not be allowed to enter the lab. Remind each other to follow the rules when you are in the lab at the same time slot. Ed or Mina may do random check. As this is a special time and to ensure everyone’s safety, please understand and thank you for your cooperation.
COVID-19 Safety Plan Template

University of British Columbia
Department of Materials Engineering
Frank Forward Building Room 301

Employee/student daily login form

Please complete this form daily upon coming to work. Forward the form to Davood Nakhaie (davood.nakhaie@gmail.com) at the start of the day.

Your name: ___________________________________________________________________________

Date: ________________________ /2020

Time ___________ AM / PM

1. Do you have any of the following symptoms today?

A fever? Yes ___ No ___
A new or worsening cough? Yes ___ No ___
New or worsening shortness of breath? Yes ___ No ___
New or worsening sneezing? Yes ___ No ___
A sore throat? Yes ___ No ___
Chills? Yes ___ No ___
A runny nose? Yes ___ No ___
New muscle aches? Yes ___ No ___
A headache? Yes ___ No ___

2. Have you been outside of Canada within the last 14 days? Yes ___ No ___

3. Have you been in contact with anyone who has COVID-19 Yes ___ No ___

If you answered yes to any of the above you need to stay home; do not come to work.
COVID-19 Safety Plan Template

Frank Forward Building Room 301

Daily inspection checklist to check for compliance with the COVID-19 workplace safety plan.
Post completed inspections in a prominent area in the lab.

Room __________________________

Name of person doing the inspection ____________________________________________

Date ______________________________

<table>
<thead>
<tr>
<th>Item</th>
<th>Yes/No?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Are people keeping 2 m or more separation?</td>
<td></td>
</tr>
<tr>
<td>Are people wearing PPE in the lab?</td>
<td></td>
</tr>
<tr>
<td>Are only people scheduled to be in the room present?</td>
<td></td>
</tr>
<tr>
<td>Are people cleaning common/shared tools after use?</td>
<td></td>
</tr>
</tbody>
</table>
Safety acknowledgement from each lab user

**Acknowledgement**

I, **Deen, Kashif Mairaj**, have read the plan and I will complete the SRS training on resumption of work as soon as it is available. I understand that I MUST NOT come to work if I am sick or have any of the symptoms described here ([http://www.bccdc.ca/health-info/diseases-conditions/covid-19/about-covid-19/symptoms](http://www.bccdc.ca/health-info/diseases-conditions/covid-19/about-covid-19/symptoms)). I understand that attendance at work is not required at this stage and that travel to work must be safe.

**Signature**

Kashif Mairaj Deen  
Postdoctoral Research Fellow

Date  ____ June 03, 2020 ____________

**Acknowledgement**

I, **Mina Xu**, have read the plan and I will complete the SRS training on resumption of work as soon as it is available. I understand that I MUST NOT come to work if I am sick or have any of the symptoms described here ([http://www.bccdc.ca/health-info/diseases-conditions/covid-19/about-covid-19/symptoms](http://www.bccdc.ca/health-info/diseases-conditions/covid-19/about-covid-19/symptoms)). I understand that attendance at work is not required at this stage and that travel to work must be safe.

**Signature**

Date  ____ 3 June 2020 _______________
Acknowledgement

I ___ Nasrin Mehrjoo ___ have read the plan and I will complete the SRS training on resumption of work as soon as it is available. I understand that I MUST NOT come to work if I am sick or have any of the symptoms described here (http://www.bccdc.ca/health-info/diseases-conditions/covid-19/about-covid-19/symptoms). I understand that attendance at work is not required at this stage and that travel to work must be safe.

Signature

Nasrin Mehrjoo

Date ___ June 3, 2020 _______

Acknowledgement

I ______ Davood Nakhaie _______________ have read the plan and I will complete the SRS training on resumption of work as soon as it is available. I understand that I MUST NOT come to work if I am sick or have any of the symptoms described here (http://www.bccdc.ca/health-info/diseases-conditions/covid-19/about-covid-19/symptoms). I understand that attendance at work is not required at this stage and that travel to work must be safe.

Signature

Davood Nakhaie

Date _______ June 3, 2020 _________
Acknowledgement

I, Yousef Azimi, have read the plan and I will complete the SRS training on resumption of work as soon as it is available. I understand that I MUST NOT come to work if I am sick or have any of the symptoms described here (http://www.bccdc.ca/health-info/diseases-conditions/covid-19/about-covid-19/symptoms). I understand that attendance at work is not required at this stage and that travel to work must be safe.

Signature

[Signature]

Date 3 June 2020

Acknowledgement

I, Yuting Zhou, have read the plan and I will complete the SRS training on resumption of work as soon as it is available. I understand that I MUST NOT come to work if I am sick or have any of the symptoms described here (http://www.bccdc.ca/health-info/diseases-conditions/covid-19/about-covid-19/symptoms). I understand that attendance at work is not required at this stage and that travel to work must be safe.

Signature

[Signature]

Date 3rd June, 2020
Acknowledgement

I __Francis Desilets Mayer______________ have read the plan and I will complete the SRS training on resumption of work as soon as it is available. I understand that I MUST NOT come to work if I am sick or have any of the symptoms described here (http://www.bccdc.ca/health-info/diseases-conditions/covid-19/about-covid-19/symptoms). I understand that attendance at work is not required at this stage and that travel to work must be safe.

Signature

Recoverable Signature

Francis Mayer

Signed by: b8ee0b-515a144f97-65db-2c4739e0148f
Date __________2020-06-03__________